



UNIVERSITY ACADEMIC AFFAIRS  
**UNIVERSITY TRANSFER OFFICE**

QUARTERLY REPORT: APRIL 1 – JUNE 30, 2019

**OPERATIONS**



**Office Relocation**

On April 12, UTO moved physical office locations from 535 W Michigan St (housed in IUPUI's School of Informatics and Computing) to the 4<sup>th</sup> floor of the former Regenstrief building. The formal address of UTO's new office building is 1050 Wishard Blvd, Suite 4100, Room 4155, Indianapolis, IN 46202.



**8.2%**

...of credits transferred were earned after enrolling at IU

Between April 1 and June 30, 7,824 students brought transfer credit to IU earned prior to enrollment. In addition, 1,821 students transferred credits posted after enrollment. Of the 311,813 credits posted this quarter, 8.2% were for courses posted after enrolling.



**124,612**

Transfer Courses Processed

Between April 1 and June 30, UTO facilitated 124,612 courses transferred to IU. This is an average of 1,384 courses transferred every day, or the equivalent of 3,115 bachelor's degrees. Transfer courses serve to both shorten time-to-degree and increase student success.

**ARTICULATION**



**3,550**

Articulation Rules Created

Of the courses transferred this quarter, 3,550 resulted in the creation of a new rule. A new rule automates credit processing and increases efficiency for all students bringing credit into IU.



**243**

New External Transfer Institutions Entered

This quarter, we added 243 new institutions to our IU database. This allows for easier processing for institutions which show up frequently in transfer.



IU Degree Program Evaluations

In May, UTO worked with other UAA divisions to [evaluate](#) IU degree programs. It is important to note all new baccalaureate degrees are required to have a developed articulation plans with the 2-year colleges when presented to the state for [approval](#). UTO is working with the campus and 2-year colleges on setting those in place. Several of the degree programs that are still awaiting final approval.

# STRATEGY AND POLICY



## Military SAP Policy Update

The Military Satisfactory Academic Progress (SAP) Policy allows for military students who transfer credit from their military training and experience to balance credits that will benefit their degree progress without excess credits having a negative impact on access to financial aid programs. The policy has been accepted by the IU Financial Aid Council and is available on the [UTO website](#). UTO is working with OCSS to communicate with and identify students that are eligible for the Military SAP.



## Reverse Transfer Plans and Updates

In order to upkeep and update the student records correlated with reverse transfer, UTO will join USSS in the fall to identify reverse transfer candidates, determine which reverse transfer candidates were awarded degrees this spring, and batch load the “reverse transfer degree” candidate student group. A total 454 transcripts were sent to ITCC and VU for evaluation and 118 students opted in for the process. Preliminary numbers that at Ivy Tech also show that there were a total of 159 associate degrees obtained during this fiscal year, with 70+ of these degrees being obtained in the spring. 80 transcripts have come in for the summer and have begun to be evaluated.



## Guidance Documentation Manual

Throughout the years, UTO has maintained and developed several guidance documents to help new and existing faculty and staff with understanding transfer credit, articulation processes within SIS, and policies that surround transfer at IU. In order to keep these documents organized and controlled, UTO compiled all existing guidance documents into one manual. To view the manual, please follow this [link](#).

# ON THE HORIZON



## Training Update

In order to provide the most recent and relevant information surrounding transfer processes and policies at IU, UTO will update all existing guidance documentation, as well as create new guidance documents as well. Once the guidance documents have been updated accordingly, the Canvas course modules for transfer administrators, faculty, and staff will be updated.



## Transfer Student Advisory Board Update

UTO has found faculty/staff Transfer Student Advisory Board (TSAB) advisors from each IU campus to be part of the TSAB. UTO is now working towards launching the TSABs university-wide on August 26<sup>th</sup>. If you know of any transfer students who may be interested in registering to be part of the TSAB on their campus, please send them this [webpage](#).



## Decoupling Intercampus Transfer and Enrollment

UTO is working on a proposal to decouple how student mobility is characterized. For students who are truly moving their degree objective to a new campus, they are best described as intercampus transfers. However, for students who are picking up a course, either online or in person, with the intent of applying it towards their degree requirements at their primary campus, UTO proposes treating them as intercampus enrollments. This decoupling is likely to have implications on enrollment processing and will require coordination with admissions, registrar, and financial aid and bursar engagements with such students. To view the most current intercampus mobility data, follow this [link](#).